

Annexure – I

Steps for Linking of Awardee through University

Sl.no.	Steps
I	Only the Bond in original (VII) duly filled in is required to be sent through India Post to: “The Deputy Secretary, Ministry of Tribal Affairs(Scholarship Division), Gate no.3 , Jeevan Tara Building, Ashoka Road, New Delhi-110001.
II	Online uploading of Undertaking (Annexure-II) for availing/not availing fellowship/scholarship from any other sources by logging in at https://tribal.nic.in/Grievance/ selecting “Communication Tab >NOC/Refund receipt”
III	Submission of Joining report (Annexure III) at university
IV	Mapping of beneficiary details at Canara Bank by the Ministry
V	Linking all your details and along with the Joining Report (Annexure – III) in the Canara Bank Portal (https://scholarship.canarabank.in) through your University / Institute
VI	Approval of Master Data by the Ministry.
VII	Uploading quarterly continuation certificate [Annexure-IV] by the University/Institution before 15 th of the following month after completion of quarter.(E.g. Continuation certificate for April to June quarter should be uploaded before 15 th July) <i>[student ID will be deactivated if continuation certificate is not uploaded continuously for six months or more]</i>
VIII	Produce HRA (quarterly)-(Annexure-V) at University
IX	Produce Contingency/ actual bill of expenses (admissible as per norms of scheme or actual, whichever is less) certified by concerned officer of HOD at University [for making mark online by the University]
X	Yearly Progress reports (Annexure-VI) should be submitted at University after completion of each year [for continuation of fellowship for the subsequent year on the basis of performance report]
XI	Copy of Award of degree (M.Phil./Ph.D./M.Phil+Ph.D) course completion certificate/thesis submitted is required to be submitted at the university. The details of thesis submitted and course completion need to be filled by the University at the Canara Bank portal and student also required to fill at “ upload research details module ” at NFST portal failing which payment for last 3 months will not be released. Students, who complete the course early, are required to intimate the University and Ministry immediately.

UNDERTAKING

To

The Deputy Secretary
Scholarship Division
Ministry of Tribal Affairs

I _____, S/o / D/o/ W/o _____

R/o.....

..... (Address) selected for National
Fellowship(M.Phil. /Ph.D. /M.Phil. + Ph.D.) for the year 2020-21 hereby declare that-

(a) I am not availing any other fellowship/Scholarship benefit from any other sources.
(Put "√" if applicable).

(Or)

(b) I have availed fellowship benefits amounting to Rs..... From
(University/Institute/Source name)
for the period from to And the total amount I
received from 01/04/2020 to till date is, However in case of final selection
under scheme "National Fellowship and Scholarship for Higher Education of ST Students(NFST),I
will return the total Scholarship/Fellowship amount to the concerned Institute/University/Source
for the period for which I receive/will receive fellowship from Ministry of Tribal Affairs and the
confirmation **refund receipt and the Refund Certificate** will be submitted to the University and
upload in MoTA portal under [Communication>NOC/Refund Receipt] at
<https://tribal.nic.in/Grievance/>. by logging in.

(Put "√" if applicable).

Signature of Concerned Officer
University/Institute (Date with Seal)

Name:
Date:

Signature of the Candidate

JOINING REPORT

**AWARD OF M.Phil./ Ph.D./ M.Phil.+ Ph.D. IN SCIENCES, ENGINEERING AND TECHNOLOGY,
HUMANITIES AND SOCIALSCIENCES**

UNDER THE SCHEME

NATIONAL FELLOWSHIP & SCHOLARSHIP FOR HIGHER STUDIES OF ST STUDENTS

(Being implemented by Ministry of Tribal Affairs, Govt. of India)

Name of Awardee:

This is to certify thathas joined the Department offor doing M.Phil./Ph.D./M.Phil.+Ph.D in the University/Instituteon He/She will be provided with all necessary facilities during his/her tenure of award as mentioned in the award letter under the scheme National Fellowship & Scholarship for Higher Studies of ST Students. The terms and conditions of the offer are acceptable to the awardee.

Also certified that the Fellow shall not accept/hold any emoluments, paid or otherwise, or receive emoluments, salary, stipend etc., from any other source during the tenure of the award.

Signature of Awardee

Supervisor (Seal)

Head of Department

Nodal Officer/Designated Officer of
the University/College/Institute

Roll No:

Aadhar No:

Address:

Name of theUniversity/Institute

Name of the Guide:

Topic:

Contact Number:

Annexure- IV

CONTINUATION CERTIFICATE

**AWARD OF M.Phil./ Ph.D./ M.Phil.+ Ph.D. IN SCIENCES, ENGINEERING AND TECHNOLOGY,
HUMANITIES AND SOCIALSCIENCES**

UNDER THE SCHEME

NATIONAL FELLOWSHIP & SCHOLARSHIP FOR HIGHER STUDIES OF ST STUDENTS
(Being implemented by Ministry of Tribal Affairs, Govt. of India)

This is to certify that Mr./Mrs. _____ has been

continuously studying in the Department in the subject under the above scheme for the quarter

from..... to

Signature of Awardee

Head of Department

**Nodal Officer/Designated
Officer of the
University/College/Institute**

Annexure-V

H. R. A. Certificate
**AWARD OF M.Phil./ Ph.D./ M.Phil.+ Ph.D. IN SCIENCES, ENGINEERING AND TECHNOLOGY,
HUMANITIES AND SOCIALSCIENCES**
UNDER THE SCHEME
NATIONAL FELLOWSHIP & SCHOLARSHIP FOR HIGHER STUDIES OF ST STUDENTS
(Being implemented by Ministry of Tribal Affairs, Govt. of India)

Certificate No. 1

Certified that Mr./Ms.....is paying house Rent of
Rs.....and is eligible to draw House Rent allowance @
Rs.....as per university rules w.e.f.....

Nodal Officer/Designated Officer
of the University/College/Institute

(OR)

Certificate No. 2

Certified that Mr./Ms.....is Staying independently
and, therefore, is eligible to draw House Rent Allowance of Rs..... minimum admissible to a
lecturer as per university rules w.e.f.....

Nodal Officer/Designated Officer
of the
University/College/Institute

(OR)

Certificate No. 3

Certified that Mr./Ms. has been

Provided accommodation in the hostel. However, he/she could not be provided with single-seated
flat-type accommodation. Hostel fee @ Rs. per month w.e.f.is
being charged from him/her.

Nodal Officer/Designated Officer of the University/College/InstituteIf, as a result of a check or
audit objection, some irregularity is noticed at a later stage, action will be taken to refund, adjust or
regularize the objected amount.

Signature of Awardee

Head of Department

**Nodal Officer/Designated
Officer of the
University/Institute**

N.B: For any correspondence in this regard, the Ministry of Tribal Affairs letter number and date may please be quoted without fail.

Annexure-VI

YEARLY PROGRESS REPORT

**AWARD OF M.Phil./ Ph.D./ M.Phil.+Ph.D.IN SCIENCES, ENGINEERING AND TECHNOLOGY,
HUMANITIES AND SOCIALSCIENCES**

UNDER THE SCHEME

NATIONAL FELLOWSHIP & SCHOLARSHIP FOR HIGHER STUDIES OF ST STUDENTS

(Being implemented by Ministry of Tribal Affairs, Govt. of India)

YEARLY PROGRESS REPORT FOR THE PERIOD W.E.F.

1. Name of Fellow:
2. Number and date of award letter:
3. Details of Research:
 - a. Topic of research:
 - b. Is the Fellow working on the topic for the award of doctorate degree?
 - c. If so, the date of resignation with the university:
4. Date of commencement of research:
 - a. At the University:
 - b. Under the Ministry of Tribal Affairs Fellowship:
5. Total number of working days during the period:
6. Number of days the Fellow remained on leave (with dates):
 - a. With fellowship, number of days:
Fromto.....
 - b. Without Fellowship, number of days:
From.....to.....
7. Number days the Fellow remained out of station for fieldwork/travel with dates and place visited:
 - a. Number of days.....from.....to.....
 - b. places visited:
8. Number of days the fellow remained present at the university/college:
9. Published during the period under report:
Title of the article/paper (please enclose reprint of each):

10. Title of monograph written during the period under report:
Teaching work done during the period under report:
 - a. Number of periods taken per week at B.Sc. (Eng.)/B.Tech./B.E. level:
 - b. Number of periods taken per week at M.E./M.Sc./Eng./MTech. level:
11. A detailed account of the work done during the period (a separate sheet may be attached for the purpose):
12. Comments of the supervisor on the progress of the research work during the period under report:

Signature of Awardee

Head of Department
Registrar/Principal/Director
(Seal of University/Institution)

Annexure-VII

BOND

(FOR SCHOLARS BELONGING TO SCHEDULED TRIBES (ST) AWARDED FELLOWSHIP UNDER THE SCHEME "NATIONAL FELLOWSHIP AND SCHOLARSHIP FOR HIGHER EDUCATION OF ST CANDIDATES"

(being implemented by Ministry of Tribal Affairs, Govt. of India)

KNOW ALL MEN BY THESE PRESENTS THAT I, _____

Son/Daughter/Wife of _____

(Permanent Address)

belonging to Scheduled Tribes (STs) (hereinafter called 'The Awardee') _____

_____ son/daughter/wife of _____

of _____

_____ (surety address) (hereinafter called 'The surety', which expression shall unless excluded by or repugnant to the context, be deemed to include his/her successors, heirs, executors, administrator and assigns) do hereby jointly or severally bind ourselves, our respective heirs, executors or administrators to pay to the President of India acting through the Secretary, Ministry of Tribal Affairs (hereinafter called 'The Government' which expression shall unless excluded by or repugnant to the context, be deemed to include his successors in office, representatives and assigns) on demand and without any demur, the 50% of the total fellowship amount received from the Ministry under the scheme of National Fellowship and Scholarship for higher education of ST candidates (hereinafter referred to as 'Scheme').

2. The total amount of fellowship components is Fellowship, Contingency, HRA, Escort Allowance (only for physically handicapped), The awardee has been selected for the award under the said Scheme for the selection year 2020-21.

3. All disputes arising out of terms and conditions of this Scheme for performance of this Bond shall be subject to the sole jurisdiction of Law Courts situated in Union Territory of Delhi/NCT of Delhi.

4. WHEREAS the 'awardee' represents that he/she belongs to Scheduled Tribe.

5. AND WHEREAS THE 'awardee' has entered into the bond for the performance of a public duty and a duty in which public is interested.

6. AND WHEREAS THE 'awardee' has been nominated to a Government of India award for the selection year 2020-21 under the said Scheme.

7. AND WHEREAS one of the conditions of the grant of such fellowship requires that the awardee should execute one bond in favour of the Government of India along with two different sureties in the manner aforesaid.

NOW THE CONDITIONS OF THE WRITTEN OBLIGATION IS THAT

8. In the event of: -

- i. the awardee not conforming to or observing the regulations governing the Scheme;
- ii. the awardee refusing to hand over and surrender to the Government whole or part of the such honorarium or other amount received by him/her as aforesaid, if and when required to do so by the Government;
- iii. the awardee failing to complete successfully his/her studies for reasons other than ill-health, provided that such ill health has not been brought on by his/her own neglect, carelessness, or misconduct.
- iv. the awardee contracting an infectious disease requiring prolonged hospitalisation, forbidding the medical advisers/attendants from communicating the nature and condition of disease to Government of India.
- v. it being transpired that the claim/statement made by the awardee that he/she belongs to Scheduled Tribe is false or incorrect;

the said Awardee and the Surety shall forthwith pay/refund and without demur to the Government within 30(thirty) days from the date of demand the 50% of the total fellowship amount received from the Ministry under the scheme. In any event, it will be the obligation of the Surety to ensure the payment of aforesaid amount within the stipulated period stated above and he/she shall have no obligation to go into the veracity of any such demand so made and shall pay the amount specified in the demand notwithstanding any direction to the contrary given or any dispute whatsoever raised by any other person.

9. It is hereby agreed and declared that the decision of the Government of India as to whether the awardee has or has not performed, observed or discharged the obligations and conditions herein before mentioned and as to whether what amount is refundable to the Government of India will be final and binding on the awardee and the surety.

10. IT IS SPECIFICALLY agreed and declared by the Surety that this bond is in addition of and not in lieu of any other surety bond. There will be no necessity for the Government of India to exhaust other remedy, which it may have under any other surety/assurance/Bond before demanding the aforesaid amount or any part thereof from the Surety under this Bond.

PROVIDED ALSO THAT this bond shall in all respects be governed by the laws in India.
IN WITNESS to the above written bond and conditions hereto we

_____ and _____
(Awardee) (Surety)

have hereunto set our respective hands this _____ day of

_____ Two Thousand _____.

Signed and delivered by the
above named awardee in
the presence of : _____

Signature (awardee)

* (1) Name _____

Signature _____

* (2) Name _____

Signature _____

Signed and delivered by the above named
Surety in the presence of:

Signature (Surety)

* (1) _____

* (2) _____

Accepted _____

For and on behalf of the President of India
(the Accepting Officer will not be less
than Under Secretary/Deputy Director to
the Government of India)

* Witnesses are required to be Gazetted Officer
only, who will put their Official seals also,
below their signatures.

(1) Full Name of the Awardee and address _____

(2) Full Name, Designation and address of the surety and relation, if any, to Awardee:
